**Hawk Ridge HOA Board Meeting Agenda**

September 8, 2021 6:00 PM

Location: 20170 Bright Wing Trl and via Zoom

Zoom Meeting Link: https://us02web.zoom.us/j/85123366343

**Preliminary**

P.1 Call to order: Meeting was called to order at 6:01 PM

P.2 Attendance and Quorum – Quorum met.

**Action**

A.1 Motion to approve/amend agenda – Agenda approved.

A.2 Motion to approve/amend minutes of previous meeting and July meeting

a. July and August Minutes approved.

A.3 Amend/approve covenants amendment (3rd reading), and letter/ballot – Witt

a. 3rd reading changes were reviewed. Motion was made to approve the Covenant edits and approved. Ken to finalize the Covenants Amendments and take it to the homeowners for vote.

b. Intervening meeting on 10/13 to button down the ballots. Ballots will go out the week before Annual Meeting. Homeowners can fill out and bring to meeting or provide after the meeting.

c. R. Santilli to provide stamped/addressed envelopes.

A.4 Approve annual meeting plan (venue, cost, date, accommodation) – Witt

a. Date: October 20, 2021.

b. Venue: Ken to send out email to homeowners to determine initial in-person headcount. Ken’s space will accommodate 35. If more spaced is needed, meeting to be held at library or the Woodmoor.

A.5 Amend/approve covenants enforcement doc (or hold over for second reading) – Uhlik

a. Enforcement Document reviewed. Fine amount was discussed, and $100/day was approved.

b. F. Uhlik to make appropriate changes.

**Discussion**

D.1Treasurer’s Report – Etnyre

a. All Annual Dues have been paid.

b. 2016 Tax Return: Received IRS refund of $361.

c. 2017 Tax Return: Have not received yet. Approx. $1000.00 refund.

d. Pay mowing invoice for Lot 39

D.2 ARC Report – Uhlik

a. Nothing to report.

D.3 Solicit new business for next month’s agenda – Witt

a. Approve Ballot.

b. Finalize Agenda for Annual Meeting. Need to send letter out to homeowners by 10.08.

c. Review proposed 2022 Budget.

d. K. Witt to provide in-person headcount for Annual Meeting.

**Adjournment**

Z.1 Motion to adjourn - Meeting was adjourned at 7:50 pm.

**Notes and Reminders**

**Next Meeting:** October 13, 2021

**Attendance:**

|  |  |  |
| --- | --- | --- |
| X Ken Witt (President) | X Chieko Steely (VP) | X Renee Santilli (Secretary) |
| X Terry Etnyre (Treasurer) |  |  |
| □ Janet Glock (Board) | X Marty MacNabb (Board) | X Bob Brodt (Board) |
| X Mike Slojkowski (Board) | X John Abbott (Board) |  |
| □ Rich Morrison (ARC) | X Felix Uhlik (ARC) | □ Wayne Jones (ARC) |